

SmartStream Coordination Meeting Minutes

March 7, 2006

Attendance: Sophia Bedard, Pete Bostian, Ken Dinsmore, Ed Green, Mel Lambert, Dave Mayo, Cathy McClintock, Jim Racheff, Mark Testerman, Karen Toms

1. SmartStream Version 7.0:
 - Pete reported that the ODBC issue has been resolved with GEAC although it took them more than two weeks;
 - The issue with requisition to purchase order processing is still outstanding – GEAC has not responded to the problem in more than three weeks. The problem was supposed to have been resolved in SS 7.0 but it is still present.
 - Mel Lambert is testing the 7.0 upgrade; currently working on two-way matching (orders to invoices) - a new feature of 7.0.
 - Mel suggested limiting the number of client installations for 7.0. Pete noted that to install 7.0 on all the clients that have 6.5, we will need an installation process that is much faster than the one presently available since it takes up to 30 minutes to install the Sybase client component.
2. Web Reports: Pete noted that they are revising some of the web reports that were recently placed into production – notably the multi-year PO report and the PO comments report. Both reports will be accessed through the PO Inquiry report which will be modified to summarize each selected purchase order. Order details and comments will then be accessed via drill downs.
3. Karen Toms provided copies of errors she recently received from SmartStream. Pete noted that one of the errors was known to GEAC and is supposed to have been resolved in SS 7.0.
4. Access/SmartStream: Pete reported that he wanted to combine the end-user PO Inquiry Activity and Report into the Online Center Reports activity. Then the current Purchase Order Reports activity used by back office personnel will be renamed to PO Inquiry to match the configuration of the AP reports.
5. A discussion was held on which users were required to produce delivery tickets. Dave noted that Receiving now received and delivered the book orders that were formerly received by the Scientific Library. Lori reported that the Aids Vaccine Lab is receiving their orders and are producing delivery tickets.
6. Pete indicated that they do not have a timeframe for installation of SmartStream 7.0, but he would like to have it in production by summer.

The next meeting will be held Wednesday, April 5, 2006, at 9 AM in the Building 362 conference room.